

The Church of the Most Holy Trinity

Minutes of AGM

31 March 2019 following 9.30am Mass

The congregation was invited to stay after Mass. It is estimated that around 50% remained. Agendas and reports for the meeting were distributed at the beginning of Mass. (*minutes will be available in Church and on Parish website*)

Fr. David welcomed the congregation to the meeting.

REPORTS:

Barry Authers directed those present to his report in the handout. He reminded us that this Church was dedicated to the Holy Trinity on 31 May 1981 by Bishop Michael Bowen. It will, this May, be in existence for 38 years.

Summary:

- Times for Mass, Adoration and Stations of the Cross (Lent only) were confirmed.
- Music ministry is led by John Everingham, organist, assisted by cantors Aga and Anna. There is a need for someone to replace John when he is unavailable.
- Sacristans (new and retired) were mentioned. Sally Protopapas and Mary Scott were welcomed as new sacristans. This was an important role in the Church. Thanks were given to Rosemary Curtis for her dedicated years as sacristan.
- Altar Servers are organised and trained by Antony Tyler. More servers would be welcome.
- Children's Liturgy of the Word: this is a strong group with a well-established rota of mothers willing to take on the lead role.
- Flowers: Frances Bacon who organises the rota and helps in the garden with husband, John.
- Drivers: Andrew Watts arranges the rota for the drivers to bring residents from the Chipstead Lake care home. Charles Sexton is one volunteer and advised the assembly that more drivers would be welcome.
- Housebound and sick: at present there is one person receiving Holy Communion at home. Barry Authers and Adrian Pinington as Eucharistic Ministers take turns to visit them.
- Finances: Fr David hopes that Holy Trinity will eventually become self-sufficient.

Income:

- From bequests (Richard Knight's bequest enabled the sanctuary to be painted and the Risen Christ purchased. Richard also donated the organ)
- Donations from members of the congregation provided new hymn books and CCTV equipment. Many small purchases for Church are paid for by volunteers who do not ask for reimbursement.
- "Ride and stride" sponsorship provides a valuable addition to funds.
- OBM: Otford Builders Merchants are the main source of income. Their voluntary donations for use of the car park amount to £2,500 p.a.

COMMITTEE: consists of volunteers. The committee is now fully populated, but anyone is welcome to attend and sit in on meetings. Two meetings are held during the year.

Introducing the committee (before elections):

Barry Authers, is the webmaster, organises Adoration and does numerous jobs around the Church and for the Parish.

Anne Knight: acting secretary for many years, is a sacristan and Holy Trinity contact. Anne is the lead person working on the issues raised by the Safety and Fire Assessment.

Frances Bacon: flower arranger, gardener.

Sarah Harrison: Treasurer who will retire at the end of his year. Sarah is the ecumenical contact and liaises with the other Otford Churches for inter-church events.

Antony Tyler: altar server and acted as chair in the past. Antony organises the pilgrimage to St. Edith's Well every year. This year Antony has commissioned the composer Angus McPhee about a new setting of Vespers for St Edith's celebration. The pilgrimage will be on Sunday 8 September with the Service at the Well at 3.30pm and Vespers in St Mary's Church at 4pm. Afternoon tea is at The Bell at 5.00pm.

Frank Quinn and **Mary Scott**, both sit on the Parish finance committee. Mary Scott was recently voted on to the Holy Trinity committee.

Gwen Farrell is an honorary committee member.

ELECTIONS

Chair: Barry Authers, nominated, seconded by Frances Bacon and Antony Tyler.

Elected.

Secretary: Frances Bacon, nominated, seconded by Anne Knight and Andrew Watts.

Elected.

Sarah Harrison Treasurer's report. Accounts provided in the handouts. The accounts have been audited for this year. The big expenditure was the share in the cost of recovering the kneelers.

Frank Quinn Quinquennial Inspection. This inspection carried out in August 2018 highlighted problems with the church building but mainly with the exterior of the church. The cost of the roof works in January 2019 were jointly paid from the Parish accounts and Holy Trinity account. (Holy Trinity contributing £550.) This shared cost of church repairs will continue. The next phase concerns the installation of a hand rail on the front ramp and a fire door from the kitchen to the Parish room. An unexpected problem with a tall tree in the rear of the garden requires immediate attention to prevent injury. The tree needs to be examined by a tree surgeon and if necessary, reduced in height.

The quinquennial report is available online.

Anne Knight Safety and Fire Assessment: Fire exit signs have been erected in Church and in the adjacent rooms. Anne pointed out the fire exit routes. Anne will inform the congregation when a date for a fire drill is decided. A new fire alarm has been purchased.

Q and A None

Fr David closed the meeting with a prayer.